DocuSign Envelope ID: 957A01F2-FE88-4423-830B-D436748C81C3

MASON TRANSIT AUTHORITY

The attached minutes of the Mason Transit Authority special meeting held on the 24th day of March, 2020, were approved by the Mason Transit Authority Board, by motion, on this 21st day of April, 2020.

DocuSigned by:
Wes Martin
Wes Martin, Chair

DocuSigned by:
Sharon Trask
Sharon Trask, Vice-Chair

DocuSigned by:
John Campbell
John Campbell, Authority Member

DocuSigned by:
Kevin Dorey
Kevin Dorey, Authority Member

DocuSigned by:
Matt Jewett, Authority Member

Randy Neatherlin, Authority Member

DocuSigned by:
Deb Petersen
Deborah Petersen, Authority Member

DocuSigned by:
Kevin Shutty, Authority Member

DocuSigned by:
Sandy Tarzwell
Sandy Tarzwell, Authority Member

ATTEST: Tracy Becht
Tracy Becht, Clerk of the Board

DATE: April 28, 2020

DocuSign Envelope ID: 957A01F2-FE88-4423-830B-D436748C81C3

Mason Transit Authority
Minutes of the Special Board Meeting
March 24, 2020
Administration Building
Johns Prairie Board Conference Room
790 East Johns Prairie Road
Shelton

OPENING PROTOCOL

CALL TO ORDER: 4:00 p.m.

Authority Voting Board Members Present: Wes Martin, Chair; Matt Jewett and Deb Petersen. **Quorum met, including Board members present via WebEx telephone conference.**

Authority Voting Board Members Present via WebEx telephone conference: Randy Neatherlin, Kevin Shutty. Kevin Dorcy, and Sandy Tarzwell

Authority Voting Board Members Not Present: John Campbell and Sharon Trask, Vice Chair

Authority Non-voting Board Member Not Present: Greg Heidal, Business Representative, IAM and AW, District Lodge 160.

Citizen Advisor to the Board Present: John Piety

Others Present: Tracy Becht, Clerk of the Board, Danette Brannin, General Manager and LeeAnn McNulty, Administrative Services Manager.

Others Present via WebEx telephone conference:
Robert Johnson, Legal Counsel.

ACCEPTANCE OF AGENDA

Moved that the agenda for the March 24, 2020 Mason Transit Authority (MTA) regular board meeting be approved. **Petersen/Jewett. Motion carried.**

NEW BUSINESS

1. **General Manager to Make Emergency Measures in Response to COVID-19 Pandemic –** Danette Brannin, General Manager, informed the Board that it is necessary for her to make a Declaration of Emergency Status. Things are changing rapidly with regard to the impacts of COVID-19, as well as impacts to ridership, transit services and MTA employees. As of March 23, 2020 it became necessary to run on a reduced service schedule as ridership had dropped 70%. **Moved** that the Mason Transit Authority Board approve Resolution No. 2020-08 authorizing the General Manager to take action to ensure the health and safety of employees and the public. **Tarzwell/Petersen. Motion carried.**

DocuSign Envelope ID: 957A01F2-FE88-4423-830B-D436748C81C3

2. **Approval to Waive Out-of-County Fare Box Collection During COVID-19 Pandemic** – Ms. Brannin indicated to the Board that she would like to see a temporary waiver of the collection of certain out-of-county fare boxes to protect MTA's drivers, maintenance and finance teams from potential exposure to COVID-19. The loss of revenue is approximately $5,000 per month. **Moved** that the Mason Transit Authority Board approve a temporary waiver of fare box collection for certain out-of-county fares. **Jewett/Petersen. Motion carried.**

PUBLIC COMMENT – [None. No public in attendance.]

COMMENTS BY THE BOARD – [None].

Moved that the meeting be adjourned.

ADJOURNED 4:08 p.m.

UPCOMING MEETINGS

Mason Transit Authority Board
Regular Meeting
April 21, 2020 at 4:00 p.m.
Mason County Fire District #1
331 N. Finch Creek Road
Hoodsport